

## PURCHASE ORDER REQUIREMENTS--\$44,000 QPA Threshold

CONTRACT/PURCHASE ORDER THRESHOLDS	AFFIRMATIVE ACTION EVIDENCE (AA)	BUSINESS REGISTRATION CERTIFICATE (BRC)	CHAPTER 271 PCD (PAY TO PLAY) (271)
Up to \$6,599	(a)	No	No
\$ 6,600 - \$17,499	(a)	<b>YES</b>	No
\$17,500 - \$43,999	(a)	<b>YES</b>	<b>YES</b>
<b>*\$44,000 – and over</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>

Affirmative Action Evidence Exemptions	Business Registration Certificate Exemptions	Chapter 271 (PCD) Exemptions
<ul style="list-style-type: none"> <li>Contracting Units Subject to Title 40A:11</li> <li>State of New Jersey Contract Purchases</li> <li>Boards of Education including Educational Services Commissions</li> <li>Other contracting units, e.g. County and State Colleges and local authorities, boards, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Contracting Units Subject to Title 40A:11</li> <li>State of New Jersey Contract Purchases</li> <li>Boards of Education including Educational Services Commissions</li> <li>Other contracting units, e.g. County &amp; State Colleges and local authorities, boards, etc.</li> <li>Non-profit Organizations</li> </ul> <p><i>Exempt Situations</i></p> <ul style="list-style-type: none"> <li>Emergency Purchases – No payment unless BRC is on file.</li> <li>Employee settlements paid to attorneys;</li> <li>Establishments that are out of state &amp; business being conducted takes place out of state, e.g. Hotels, band camps, seminars, theatres, etc.</li> <li>Purchase made entirely through School Student Activity Funds.</li> </ul>	<ul style="list-style-type: none"> <li>Contracting Units Subject to Title 40A:11</li> <li>State of New Jersey Contract Purchases</li> <li>New Jersey School Boards Association</li> <li>Boards of Education including Educational Services Commissions</li> <li>Other contracting units, e.g. County &amp; State Colleges and local authorities, boards, etc.</li> <li>Contract Renewals</li> <li>Non-profit Organizations</li> <li>Public Utilities, e.g. PSE&amp;G</li> </ul> <p><i>Exempt Situations</i></p> <ul style="list-style-type: none"> <li>Emergency purchases;</li> <li>Litigation payments to parties through court order.</li> </ul>

\*Based upon a QPA \$44,000 Bid Threshold Prepared by: Mr. James Shoop, SHOOP SBA, LLC  
 It suggested that school district request from all vendors the **Iran Disclosure form!**